

****FOR YOUR INFORMATION****

CELL PHONE/ELECTRONICS POLICY

Electronic devices (cell phones, iPods, mp3s, electronic games, cameras, lasers, tablets, iPads, smart watches, etc...) must be off and out of sight upon entrance into the school building. These electronic devices **may not be used anywhere in the building or on the job site**. If a staff member sees or hears any kind of electronic device, that staff member has the right to take the equipment away from the student. If the student **refuses to turn over the device to the staff member**, he/she will be subject to the appropriate disciplinary action of **suspension**. Misuse of electronic devices to invade other people's privacy or to instigate inappropriate action could lead to suspension and/or police involvement. Bringing any type of electronic device to school will be at the sole discretion of the student; **the school will assume no responsibility for theft or loss**.

Students and parent(s)/guardian(s) should also be aware that it is illegal, to in any way record conversations, classroom instruction, or verbal exchanges with the use of a recording device without the express consent of those individuals being recorded. Doing so violates federal wiretapping legislation and Massachusetts General Law Chapter 272, Section 99 with respect to interception of wire and oral communications.

DISCIPLINE POLICIES FOR CELL PHONE/ELECTRONICS VIOLATIONS

Any student who is in violation of the cell phone/electronics policy will be subject to the following consequences:

1st offense: the cell phone/electronic device will be confiscated from the student, and the student must sign a "1st violation" form and pick up their device at 2:30pm in the Dean's/Discipline Office

2nd offense: the cell phone/electronic device will be held in the Dean's/Discipline Office until the parent/guardian comes to the school to sign the "2nd violation" form and pick up the device. In the case of an 18 year old, the Dean's/Discipline Office will hold the device for one calendar week.

3rd offense and subsequent offenses: the cell phone/electronic device will be confiscated, and it will be held in the Dean's/Discipline Office until the last day of the school year.

DISMISSAL FROM SCHOOL DUE TO ILLNESS

If a student becomes ill during school, the procedure is for the student to report to the Nurse's Office to be examined by the nurse, and **the nurse** will then call the parent/guardian to have the student dismissed. **At** no time should the student call or text their parent/guardian from school on their cell phone to have the **parent call the school to dismiss them**. There is a telephone in the main office that students are allowed to use to call their parent/guardian. Any student who calls their parent/guardian from their cell phone to say they are ill will be subject to the cell phone/electronic device disciplinary action.